# **DISCIPLINARY REVIEW BOARD**

#### OF THE

#### SUPREME COURT OF NEW JERSEY

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Richard J. Hughes Justice Complex P. O. Box 962 Trenton, New Jersey 08625-0962 (609) 292-1011

May 30, 2008

### CERTIFIED MAIL, R.R.R. AND REGULAR MAIL

Theresa A. Markham, Esq. 529 Route 515, Suite 201 Vernon, NJ 07462

Re: <u>In the Matter of Theresa A. Markham</u> Docket No. DRB 08-083 District Docket No. X-2006-0067E **LETTER OF ADMONITION** 

Dear Ms. Markham:

The Disciplinary Review Board reviewed the recommendation for an admonition filed by the District X Ethics Committee in the above matter. Following a <u>de novo</u> review of the record, the Board determined to impose an admonition.

Specifically, on March 12, 2005, you were retained by Karen Lisa to represent her in a divorce action. The fee agreement required you to send Lisa itemized bills on a regular basis. In particular, the agreement provided that she would receive weekly invoices "every Tuesday for all communications and work performed the previous week."

Despite having represented Lisa from March through November 2005, you never sent her a bill for your services. In November 2005, after Lisa terminated your services, she asked you, on several occasions, for a final statement and a refund of any unused portion of the retainer. You did not comply with her requests. Your conduct was unethical and a violation of <u>RPC</u> 1.4(b).

JULIANNE K. DECORE CHIEF COUNSEL

ISABEL FRANK DEPUTY CHIEF COUNSEL

ELLEN A. BRODSKY FIRST ASSISTANT COUNSEL

LILLIAN LEWIN DONA S. SEROTA-TESCHNER COLIN T. TAMS KATHRYN ANNE WINTERLE ASSISTANT COUNSEL

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In imposing only an admonition, the Board considered that you have taken steps to improve your billing system; that you have delegated more responsibility in this regard to your assistant; that, seemingly, Lisa was not financially harmed by your actions inasmuch as you refunded her the entire retainer, pursuant to a fee arbitration determination; and that you have no history of final discipline.

Your conduct adversely reflected not only upon you as an attorney, but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. <u>R.</u> 1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board also has directed that the costs of the disciplinary proceedings be assessed against you. An invoice of costs will be forwarded under separate cover.

Very truly yours,

ianne K. DeCore

Chief Counsel

JKD/IF/ns

C: Chief Justice Stuart J. Rabner Associate Justices Stephen W. Townsend, Clerk Supreme Court of New Jersey Gail G. Haney, Deputy Clerk Supreme Court of New Jersey (w/ethics history) Louis Pashman, Chair Disciplinary Review Board David E. Johnson, Jr., Director Office of Attorney Ethics John McGill, III, Deputy Ethics Counsel Office of Attorney Ethics Catherine M. Brown, Chair District X Ethics Committee Caroline Record, Secretary District X Ethics Committee

Karen Lisa, Grievant