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OF THE

SUPREME COURT OF NEW JERSEY

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May 27, 1998

CERTIFIED MAIL, R.R.R. & REGULAR MAIL

Bette R. Grayson, Esq.
140 Mountain Avenue
Springfield, New Jersey 07081

RE: In the Matter of Bette R. Grayson
Docket No. 97-338
LETTER OF ADMONITION

Dear Ms. Grayson:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Specifically, as a result of your failure to prepare quarterly reconciliations of your client ledger accounts to the trust account bank statements, your trust account showed a shortage of \$6,590.69, thereby causing the negligent misappropriation of client trust funds in eleven instances. An audit of your attorney records also revealed other recordkeeping deficiencies, among others, the failure to maintain a proper trust account designation, failure to maintain a trust receipts and disbursements book, failure to keep separate ledger sheets for each client and failure to prepare a schedule of clients' ledger accounts and to reconcile them quarterly to the trust account bank statement. Your conduct was unethical and in violation R. 1:21-6 and RPC 1.15(d).

In imposing an admonition, the Board considered your full cooperation with the Office of Attorney Ethics, the absence of any prior ethics infractions and the subsequent steps you took to straighten out your attorney records.

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Your conduct adversely reflected not only upon you as an attorney but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. Rule 1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the cost of the disciplinary proceedings be assessed against you. An affidavit of costs will be forwarded under separate cover.

Very truly yours,



Robyn M Hill

RMH/emw

cc: Chief Justice Deborah T. Poritz
Associate Justices
Stephen W. Townsend, Clerk
Supreme Court of New Jersey
Lee M. Hymerling, Chair
Disciplinary Review Board
David E. Johnson, Jr., Director
Office of Attorney Ethics
Edwin J. McCreedy, Esq.
Counsel for Respondent