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October 22, 2002

Certified Mail - R.R.R. and Regular Mail

Mark W. Ford
4 1/2 North Broadway
Gloucester City, New Jersey 08030

Re: In the Matter of Mark W. Ford
Docket No. DRB 02-280
LETTER OF ADMONITION

Dear Mr. Ford:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Specifically, in July 2002 you were retained by Anne Hainsworth to represent her in connection with workers' compensation claims against her former employers. Although Ms. Hainsworth gave you the names and addresses of her treating doctors and signed blank authorizations and requests for employment record forms, you did not request medical and employment records and did not file the claim petitions. In December 2000, you told your client that her case would be ready to go to trial by the summer of 2001. Despite this assurance to your client, you never filed any papers in the case and, in addition, did not reasonably communicate with her about the status of the matter. Your conduct was unethical and in violation of RPC 1.3 and RPC 1.4(a).

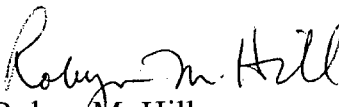
Your conduct adversely reflected not only upon you as an attorney, but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. R. 1:20-15(f)(4).

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A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the costs of the disciplinary proceedings be assessed against you. An affidavit of costs will be forwarded under separate cover.

Very truly yours,


Robyn M. Hill

RMH:tk

- c. Chief Justice Deborah T. Poritz
- Associate Justices
- Stephen W. Townsend, Clerk, Supreme Court of New Jersey
- Rocky L. Peterson, Chair, Disciplinary Review Board
- ✓ David E. Johnson, Jr., Director, Office of Attorney Ethics
- Nancy D. Gold, Esq., Chair, District IV Ethics Committee
- Mark S. Rancher, Esq., Secretary, District IV Ethics Committee