

# DISCIPLINARY REVIEW BOARD

OF THE

SUPREME COURT OF NEW JERSEY



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February 18, 2004

## CERTIFIED MAIL, R.R.R. & REGULAR MAIL

Gladys J. M. Garbin, Esq.  
492 21<sup>st</sup> Avenue  
Paterson, New Jersey 07513

RE: In the Matter of Gladys J. M. Garbin  
Docket No. DRB 03-434  
District Docket Nos. XI-02-023E, XI-02-025E, XI-02-027E  
**LETTER OF ADMONITION**

Dear Ms. Garbin:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was unethical. Specifically, in September 2002, you failed to comply with the conditions of an agreement in lieu of discipline between you and the District XI Ethics Committee. The agreement required you to write a letter of apology to an individual and to attend the New Jersey State Bar Association Diversionary Continuing Legal Education Program. Your conduct was unethical and in violation of RPC 8.1(b).

In addition, following a real estate closing that you handled on January 31, 2001, on behalf of Bartola and Senorina Garcia, you failed to ensure that a nonlawyer employee timely pay the title insurance fee and send for recording the deed, mortgage, and an assignment of leases and rents. Your failure to supervise the employee's performance of these responsibilities violated RPC 5.3(a) and RPC 5.3(b).

In another matter, you were retained by Ella and Edward Jackson to represent them in the purchase of a multi-family dwelling in Passaic, New Jersey. Your failure to memorialize Edward Jackson's consent to the release of escrow funds and to document certain events in a letter to him constituted lack of diligence and failure to explain the matter to the extent reasonably necessary to permit the clients to make informed decisions about the representation. Your conduct violated RPC 1.3 and RPC 1.4(b). In imposing only an admonition, the Board considered several mitigating circumstances, including personal illness, your unawareness of the employee's improper conduct, your expression of contrition, and the absence of a disciplinary record.

Your conduct adversely reflected not only upon you as an attorney, but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. R.1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the costs of the disciplinary proceedings be assessed against you. An affidavit of costs will be forwarded under separate cover.

Very truly yours,



Julianne K. DeCore  
Chief Counsel

JKD/paa

C: Chief Justice Deborah T. Poritz  
Associate Justices  
Stephen W. Townsend, Clerk, Supreme Court of New Jersey  
Mary J. Maudsley, Chair, Disciplinary Review Board  
David E. Johnson, Jr., Director, Office of Attorney Ethics  
Patrick C. DeMarco, Chair, District XI Ethics Committee  
Robert L. Stober, Secretary, District XI Ethics Committee  
Adolph J. Galluccio, Esq., Respondent's Counsel  
Estelle Brown, Grievant  
Edward and Ellen Jackson, Grievant  
Robert Zeller, Grievant