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February 24, 1999

James McGuire, Esq.
1 Hovchild Plaza
4000 Route 66
Tinton Falls, New Jersey 07724

RE: In the Matter of James McGuire
Docket No. DRB 98-477
District Docket No. IX-97-035E

LETTER OF ADMONITION

Dear Mr. McGuire:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Specifically, in early 1993 you were retained by Leo Grasso to file an appeal from or a reconsideration of the denial of a workers' compensation claim. Although there was some initial activity in the file, from September 1993 through February 1995 you did not process the Grasso matter with reasonable diligence and did not keep your client reasonably informed about its status or formally terminate that relationship after the first reconsideration was denied. Your conduct was unethical and violated RPC 1.3 and RPC 1.4 (a).

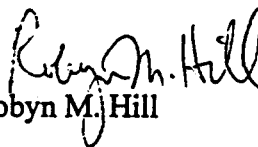
In mitigation, the Board considered that, at the time, your law firm was breaking up into sub-firms and that these break-ups resulted in litigation directly involving you. The Board also noted that, during that time, the Grasso file was closed and reopened at least three times as a result of a frequent change in the firm's names.

Your conduct adversely reflected not only upon you as an attorney but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. Rule 1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the cost of the disciplinary proceedings be assessed against you. An affidavit of costs will be forwarded under separate cover.

Very truly yours,


Robyn M. Hill

/gv
cc:

Chief Justice Deborah T. Poritz
Associate Justices
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Leo Grasso, Grievant