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RICHARD J. HUGHES JUSTICE COMPLEX
 CN 962
 TRENTON, NEW JERSEY 08625
 (609) 292-1011

ROBYN M. HILL
 CHIEF COUNSEL

 ISABEL FRANK
 FIRST ASSISTANT COUNSEL

 PAULA T. GRANUZZO
 LILLIAN LEWIN
 DANIELLE E. REID
 ASSISTANT COUNSEL

 DONA S. SEROTA-TESCHNER
 DEPUTY COUNSEL

February 14, 1995

CERTIFIED MAIL, R.R.R. & REGULAR MAIL

Richard J. Doyle, Esq.
 1516 Highway 138 East
 Wall, New Jersey 07719

RE: In the Matter of Richard J. Doyle
 Docket No. DRB 94-438
LETTER OF ADMONITION

Dear Mr. Doyle:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Specifically, a select audit of your books and records by the Office of Attorney Ethics in 1993 revealed that certain recordkeeping deficiencies that had been uncovered for the period of 1989 to 1991 had still not been corrected. In particular, you did not keep adequate cash receipts and disbursement journals; prepared trust receipts and disbursement journals only for the select audit and not contemporaneously with the event; did not maintain a running balance for your trust account; did not maintain fully descriptive client ledger cards; maintained inactive trust ledger balances for extended periods, and did not properly reconcile your trust account. Your failure to comply with the Office of Attorney Ethics' letter of February 3, 1992 and your subsequent failure to properly maintain your bank records violated R. 1:21-6 and RPC 1.15.

In imposing only an admonition, the Board considered that you had been beset by serious personal and familial problems at the time and that your records are now in compliance with the rules.


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Your conduct adversely reflected not only upon you as an attorney but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. Rule 1:20-4(f)(2).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the cost of the disciplinary proceedings be assessed against you. An affidavit of costs will be forwarded under separate cover.

Very truly yours,


Robyn M. Hill

RMH/rt

cc: Chief Justice Robert N. Wilentz
Associate Justices
Stephen W. Townsend, Esq.
Clerk, Supreme Court of New Jersey
Raymond R. Trombadore, Esq.
Chair, Disciplinary Review Board
David E. Johnson, Jr., Esq.
Director, Office of Attorney Ethics
Lee A. Gronikowski, Esq.