

# DISCIPLINARY REVIEW BOARD

OF THE

SUPREME COURT OF NEW JERSEY

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ASSISTANT COUNSEL

October 20, 2014

**CERTIFIED MAIL, R.R.R. & REGULAR MAIL**

Craig S. Gilgallon, Esq.  
c/o Fredric L. Shenkman, Esq.  
Cooper Levinson  
1125 Atlantic Avenue  
Atlantic City, New Jersey 08401

**Re: In the Matter of Craig S. Gilgallon**  
Docket No. DRB 14-158  
District Docket No. XIV-2014-0190E  
**LETTER OF ADMONITION**

Dear Mr. Gilgallon:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Following a review of the record, the Board determined to impose an admonition.

Specifically, on March 26, 2012, you represented Carolyn Mungo in the purchase of real estate from Sherry Satterwhite. Ms. Satterwhite's mortgage of \$88,250.60 had to be satisfied from the closing proceeds. As the closing agent, you were responsible for satisfying Ms. Satterwhite's mortgage, but failed to do so. As a result, on June 22, 2012, Ms. Satterwhite received a Notice of Intent to Foreclose. Your conduct was unethical and a violation of RPC 1.3.<sup>1</sup>

In addition, an audit of your attorney records revealed a

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<sup>1</sup> Although you stipulated to a violation of RPC 1.15(b), the Board found that the more applicable rule is RPC 1.3 (lack of diligence).

Craig S. Gilgallon, Esq.  
October 20, 2014  
I/M/O Craig S. Gilgallon, DRB 14-158  
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series of recordkeeping irregularities that occurred as a result of your failure to supervise your bookkeeper, violations of RPC 1.15(d) and RPC 5.3(b).

In imposing only an admonition, the Board considered that you acknowledged your wrongdoing by entering into a disciplinary stipulation; that you have no disciplinary history in twelve years at the bar; and that, as soon as you discovered that the mortgage had not been satisfied, you cut your vacation short, quickly forwarded the funds to the mortgagee, and used your own money to pay the additional interest and fees accrued from your delay in paying off the mortgage.

Your conduct adversely reflected not only upon you as an attorney, but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. R. 1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the costs of the disciplinary proceedings be assessed against you. An invoice of costs will be forwarded under separate cover.

Very truly yours,



Ellen A. Brodsky  
Chief Counsel

EAB/lg

C: Chief Justice Stuart Rabner  
Associate Justices  
Bonnie C. Frost, Chair (via e-mail)  
Disciplinary Review Board  
Mark Neary, Clerk  
Supreme Court of New Jersey  
Gail G. Haney, Deputy Clerk  
Supreme Court of New Jersey (w/ethics history)  
Charles Centinaro, Director  
Office of Attorney Ethics  
HoeChin Kim, Deputy Ethics Counsel  
Office of Attorney Ethics  
Sherry A. Satterwhite, Grievant