

# DISCIPLINARY REVIEW BOARD

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SUPREME COURT OF NEW JERSEY

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July 3, 2003

## Certified Mail - R.R.R. and Regular Mail

Francis R. Monahan, Jr., Esq.  
3215 Kennedy Blvd.  
Jersey City, New Jersey 07306-3412

Re: In the Matter of Francis R. Monahan, Jr.  
Docket No. DRB 03-124  
District Docket Nos. VI-02-011E & VI-02-012E  
**LETTER OF ADMONITION**

Dear Mr. Monahan:

The Disciplinary Review Board has reviewed your conduct in the above matter and has concluded that it was improper. Specifically, in or about 1999 you were retained by Deyanira Spann to represent her in an immigration matter. During the course of your representation, you did not adequately communicate with your client about the status of her case, in violation of RPC 1.4(a).

In another matter, in or about July 1999 Fernando Labanda engaged you to secure post-conviction relief in the form of an amendment or reduction of his sentence, as well as to preclude his guilty plea from being introduced as evidence in any subsequent civil proceeding. You did not inform your client of the complexity of the representation or of the multiple filings on his behalf. Your conduct was unethical and in violation of RPC 1.4(a).

I/M/O Francis R. Monahan, Jr.

DRB 03-124

Admon.

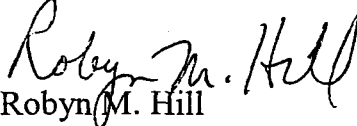
In the course of this disciplinary matter, it came to light that you do not regularly answer clients' telephone calls and do not send them copies of letters and court documents. Accordingly, the Board determined to require you to take a course on proper office procedure, such course to be approved by the Office of Attorney Ethics. Proof of completion of the course is to be submitted to the Office of Attorney Ethics within ninety days of the date of this letter.

Your conduct adversely reflected not only upon you as an attorney, but also upon all members of the bar. Accordingly, the Board has directed the issuance of this admonition to you. R. 1:20-15(f)(4).

A permanent record of this occurrence has been filed with the Clerk of the Supreme Court and the Board's office. Should you become the subject of any further discipline, it will be taken into consideration.

The Board has also directed that the costs of the disciplinary proceedings be assessed against you. An invoice of costs will be forwarded under separate cover.

Very truly yours,

  
Robyn M. Hill

RMH:tk

- c. Chief Justice Deborah T. Poritz
- Associate Justices
- Stephen W. Townsend, Clerk, Supreme Court of New Jersey
- Mary J. Maudsley, Chair, Disciplinary Review Board
- David E. Johnson, Jr., Director, Office of Attorney Ethics
- Amy R. Winsten, Chair, District VI Ethics Committee
- Jack Jay Wind, Secretary, District VI Ethics Committee
- Frank Babcock, Respondent's counsel
- Deyanira Spann, Grievant
- Fernando Labanda, Grievant