

SUPREME COURT OF NEW JERSEY

D-87 September Term 2019

083963

In the Matter of

Cecilia Sardina Guzman,

An Attorney At Law

(Attorney No. 042102001)

FILED

SEP 15 2020

Heather J. Sale
CLERK

ORDER

The Disciplinary Review Board having filed with the Court its decision in DRB 19-234, concluding that **Cecilia Sardina Guzman** of **Wayne**, who was admitted to the bar of this State in 2002, should be censured for violating RPC 1.1(a)(gross neglect), RPC 1.3 (lack of diligence), RPC 1.4(b)(failure to communicate with client), RPC 1.15(a)(negligent misappropriation of client funds); RPC 1.15(d)(failure to comply with the recordkeeping provisions of Rule 1:21-6), RPC 1.16(a)(3) and (d)(upon discharge by client, failure to withdraw from the representation and to refund unearned fee), and RPC 5.5(a)(unauthorized practice of law-failure to maintain professional liability insurance while practicing as an LLC);

And the Disciplinary Review Board having further determined that the following conditions should be imposed: (1) if respondent is no longer practicing, she shall formally change her status with all relevant organizations; (2) if she has not closed her trust account, she shall provide the Office of Attorney Ethics with monthly reconciliations on a quarterly basis for a period of two years; and (3) respondent shall complete six hours of accounting and ethics courses;

And good cause appearing;

It is ORDERED that **Cecilia Sardina Guzman** is hereby censured; and it is further

ORDERED that respondent shall comply with the following conditions: (1) if respondent is no longer engaged in the private practice of New Jersey law, she shall formally change her status as reported in her attorney registration with the Supreme Court and with The IOLTA Fund of the Bar of New Jersey; (2) if she has not closed her trust account, she shall provide the Office of Attorney Ethics with monthly reconciliations on a quarterly basis for a period of two years and until the further Order of the Court; and (3) she shall complete six hours of accounting and ethics courses approved by the Office of Attorney Ethics;

ORDERED that the entire record of this matter be made a permanent part of respondent's file as an attorney at law of this State; and it is further

ORDERED that respondent reimburse the Disciplinary Oversight Committee for appropriate administrative costs and actual expenses incurred in the prosecution of this matter, as provided in Rule 1:20-17.

WITNESS, the Honorable Stuart Rabner, Chief Justice, at Trenton, this 9th day of September, 2020.

A handwritten signature in cursive script that reads "Heather J. Baker". The signature is written in black ink and is positioned above the printed name of the Clerk of the Supreme Court.

CLERK OF THE SUPREME COURT